



## **Customer Negotiated Pricing Contracts**

Gordon Food Service maintains current product pricing and customer deviated pricing in order to ensure accuracy and prevent payment disputes. This document outlines expectations that, when met, allow for optimum mutual operational efficiency.

### **Price Change Notification Requirements**

Gordon Food Service requires customer price changes to be received by the customer's contractual due date for next month's pricing. For all US Contracts please communicate pricing updates on the agreed upon pricing templates. For Canadian Suppliers please submit pricing updates via this [form](#).

In instances where a final contract price has not been established, you may elect to communicate a temporary pricing extension via email on vendor letterhead with customer approval. Please route the extension via your normal contract communication process.

### **Price Change Notification Fees**

In instances where a pricing contract is received late or the information is incorrect due to no fault of Gordon Food Service, Gordon Food Service reserves the right to charge an administration fee per credit memo issued.